

MPC CLUB RULES (Approved Oct 28th 2021)

1. **NAME:** The name of the Club shall be MAIDENHEAD PAINTING CLUB
2. **AIMS & OBJECTIVES:** The Club shall be run as a non-profit organisation to promote active interest in the visual arts and provide a forum for members to meet and exchange ideas by organising:
 - a) workshops and tutored classes so that members may draw and paint in any medium in the company of others.
 - b) art exhibitions of members' work
 - c) talks, demonstrations, outings and social events.
3. **MEMBERSHIP/ DATA PROTECTION:** Membership shall be open to any person over the age of 18 years interested in drawing and painting. Membership of the Club enables a member to participate in all club activities. Application for membership or renewal of an existing membership shall be made to the Membership Secretary and include contact information, details of any specific classes or workshops applicants wish to attend; together with payment of the yearly subscription and their signing the MPC Data Protection agreement.
4. **FINANCIAL YEAR:** The Club's Financial Year shall run from 1st September to 31st August.
5. **SUBSCRIPTION:** The Annual Subscription shall be determined by the Committee based on advice from the Treasurer. The Subscription shall be due on the 1st September. If the Subscription remains unpaid as of 1st November, it will be deemed that membership has ended.
6. **MANAGEMENT:** The management of the Club shall be in the hands of a Committee elected from members at the AGM. The Committee shall not have more than twelve members who shall elect from their number the Executive consisting of the Hon. Chairman, the Hon. Secretary, the Hon. Treasurer and the Hon. Membership Secretary. A Quorum shall consist of four members, one of whom shall be a member of the Executive Committee. Committee members shall undertake these essential functions:
 - 1) Exhibition organiser
 - 2) Representation for each regular Workshop and Class
 - 3) Newsletter editor
 - 4) Membership records and data protection, which shall be maintained by the Membership Secretary.Committee members may perform more than one of the above functions. The Committee shall have the power to elect any Club member to fill a vacancy at any time and to co-opt additional members to co-ordinate groups, workshops, classes or events whenever necessary. The members so elected shall remain in office until the next AGM and there offer themselves for reselection.
7. **SPECIAL APPOINTMENTS:** On the recommendation of the Committee or any Club member anyone may be nominated for Honorary Membership of the Club for their contribution to the running of the Club, to be ratified at the AGM.

8. ANNUAL GENERAL MEETING: An AGM shall be held each year as soon as practicable after September for the following business to be conducted:

- a) Report by the Chairman on the Club's activities during the past year.
- b) Presentation of the Accounts and Financial Report by the Treasurer for the past year ended 31st August.
- c) Election of Committee Members.
- d) Any other business previously decided by the Committee or as requested by any member 14 days in advance of the Meeting.

Voting at the meeting shall be by show of hands, the Chairman having a casting vote if necessary. The AGM may be held online in which case votes can be cast at the meeting, or in advance, or by proxy.

9. EXTRAORDINARY GENERAL MEETING: An EGM may be called at any time by the Committee or, at the request in writing to the Secretary, of at least 20 members. The Committee shall convene the meeting within one month of the request, giving members 14 days' notice of the time and place.

10. FINANCE: A bank account shall be maintained by the Treasurer in the name of the Maidenhead Painting Club. Any surplus funds not required for the day-to-day running of the Club will be placed on deposit. Cheques and other instructions to the Bank requiring withdrawal of money shall be signed by the Treasurer or one of at least two designated signatories.

The Committee shall decide what monies are required in addition to the Annual Subscription to finance meetings and exhibitions organised by the Club. The Treasurer shall be empowered to pay all necessary outgoings – rent, tutors' and models' fees, etc. The Treasurer shall present verified accounts to the AGM, showing how the Club's income has been spent during the year and the balance in hand.

11. EXHIBITIONS: The Club will aim to hold one exhibition annually at a time and place to be decided by the Committee. The Committee shall decide how many exhibits may be submitted per member. The Committee shall decide the rules for submission. Entry forms and rules shall be circulated to members by the Exhibition Organiser at least one month before the exhibition.

12. NEWSLETTERS/ BULLETINS: Communication with members will normally be by Newsletter or Bulletin. The Club's Newsletters and Bulletins will be circulated to members via email with one copy of the Newsletter available at workshops and classes.

13. DISSOLUTION: The Club may be wound up by a resolution passed by a majority of those present at an AGM or EGM. If the Club is wound up because it is to merge with another club or to be re-constituted into another club with similar objectives, any assets remaining after payment of all debts shall be transferred to the new club. If the Club is to be wound up absolutely its remaining assets shall be realised and the money paid to a charity decided by the Committee.

14. RULES: These Rules will be available prior to the next AGM. The Rules were approved on 28 October 2021, replacing previous versions agreed in October 2017, September 1987 and October 2008.

Version Control

Name	Date Approved	Comments	Version Ref
AGM approval	28/10/2021		
Brian Ford		Revised as per Committee Mtg 27 June 21	08/08/2021
Keith Francis		Comments added	30/06/21/03
Sue Haylett		Deleted repetition“under 6	4/10/2021
Alan Dibble		“	
Jacqui Hogan		“	
Chris Feldon		No further Comments	
Rose Kenyon		No further Comments	